

## Cottonwood Extension District 4-H Policy

<b>Deadlines</b>	Deadlines are Deadlines! 1st year families have some flexibility, as do family emergencies.
<b>Re-Enrollment</b>	December 1 for those currently enrolled. May make changes or finalize enrollment up to May 1, unless involved in a livestock project. Then required to be enrolled in that project by that specie weigh-in date. Accepting enrollments until May 1 for County Fair participation.
<b>Membership</b>	No Independent membership allowed. Only participation through club or special interest projects recognized.
<b>Out of County Participation</b>	Additional requirements beyond state requirements - Parents will be 4-H Volunteer screened, families will sign a form agreeing to be positive participants in the program. If currently in another county's program, they must provide a letter of release from the current board stating that they are a family in good standing in their 4-H program. Families will complete and sign the Out of County form and keep their KS 4-H Volunteer Screening file updated annually.
<b>Financial Review</b>	Forms due from 4-H clubs November 1 each year
<b>Grievance Committee</b>	County Fair Grievance Policy is printed in the local fair book.
<b>Transportation to 4-H Events</b>	Transportation to such events shall be the responsibility of each individual parent / club. The extension agents will assist and coordinate transportation whenever possible. Drivers are to be properly licensed and should be at least 21 years of age if transporting participants for Extension program activities. Non-District employees (including volunteers) are insured by the District insurance carrier when the driver has been authorized to drive by the District Extension Governing Body and / or District Director, when the driver is performing District business and when the driver has a valid license and a personal insurance policy.

*Updated and approved September 2019*