

Permanent Record Q & A

Q. Does this mean I have to re-enter all my previous years into the new format?

A. NO! You simply keep your old PR with your other 4-H records and start this year with a new format.

Q. What if I only have 1 or 2 years left in 4-H? Do I have to use the new form?

A. You'd be a great role model for younger 4-H members if you did. However, if you'd like to continue using the old format you may, but just remember that the state won't be providing copies of the old forms for you.

Q. This new form doesn't give me enough space. What do I do?

A. It is expandable, so you can just keep inputting information in each section and it will "grow."

Q. There are fewer sections. Why?

A. Often the same information could have been listed in more than one section. By broadening the headings, it will avoid duplication.

Q. How do I get the new permanent record?

A. You can download the form from the "Forms" section of the state 4-H website at www.kansas4-H.org. Or, you can pick up a hard copy of the form at your local Extension office.

Q. What kind of computer do I need for the forms?

A. The document is based in Word. Rich Text Files and Excel will also be provided when available. It will run on both PC and MAC versions.

Q. But I don't have a home computer. Does this mean I can't use this?

A. No. Printed forms are still provided and there is no penalty for typing/writing versus computer generated. Many public libraries offer computers for patrons as well.

Q. Do I have to use all the columns for hours, number attended, etc.?

A. No. Not all activities will have that kind of information, but some do, so it's up to you to include as much or as little information as you want.

Q. Do I just do this once a year?

A. Ideally, you could use this form all year long and keep adding information as it occurs. Or you can also keep track of your information on a calendar, spread sheet, or other format, and use this as a yearly summary. How you use it is up to you. Be sure to check for any local requirements in your club and county/district.

Q. If I don't have to turn in a permanent record for the KAP, why should I do this paperwork?

A. Ask any high school senior 4-H member ---- and they will tell you that the PR saved them tons of work when filling out scholarship applications!!! It's also a great tool to use when you are getting ready for summer jobs and preparing a resume. Plus it's a good way to see your 4-H year at a glance and realize all the great things you have done. And record keeping is a skill that 4-H teaches. Not everyone likes to keep records, but it's a part of our everyday lives and something that we all have to do.